DO NOT USE THIS FORM FOR CONVENTIONS
A Convention Expense Statement is available for this purpose.

NEW BERLIN PUBLIC SCHOOLS
New Berlin, Wisconsin

January 1, 2010 MILEAGE/EXPENSE REPORT

Name: _____ Month of _____

School: _____ Acct. Code _____

DATE	**MILEAGE ONLY** - EXPLANATION	MILES
	TOTAL MILES	

DATE	**OTHER EXPENSES** - EXPLANATION	AMOUNT

Approved _____
Principal

Approved _____
Supervisor

lk
01/10

TOTAL MILES _____

TIMES RATE $.50/mile

MILEAGE AMOUNT _____

TOTAL OTHER _____

GRAND TOTAL _____