

CRIMINAL HISTORY RECORD CHECK

To more adequately safeguard students and staff members, the School Board requires an inquiry into the background of each applicant the District Administrator or his/her designee recommends for employment on the District's staff. Such an inquiry shall also be made for substitutes who may be employed by the District and for volunteers assisting District staff.

Background checks will be conducted through appropriate State agencies or other applicable means. The District Administrator or his/her designee will review the results of the background checks. The District Administrator or his/her designee shall have sole discretion to determine whether information obtained through the background check process disqualifies an individual from employment with the District or from serving as a volunteer with the District.

Parents of students enrolled in the District shall be subject to the same requirements to qualify as volunteers; however, parents deemed not qualified to serve as volunteers will not be prevented from otherwise actively participating in their children's education. The District Administrator or his/her designee shall meet with the affected parents to discuss their scope of participation in the programs and events of the District.

Confidential or sensitive information and records obtained from such background investigation inquiries, which are not otherwise publicly available or known, are to be considered confidential and shall not be released or disseminated unless required by applicable law.

Adopted: 08/25/08

Revised: 12/15/08