

DISCLOSURE OF PUPIL DIRECTORY INFORMATION

Information concerning pupils shall be disclosed only in accordance with the provisions of Section 118.125, Wisconsin statutes, and federal law, the Family Educational Rights and Privacy Act, FERPA, as amended from time to time. "Directory information" or "Directory data" as defined by those laws is information that is generally not considered harmful or an invasion of privacy if released and can be disclosed without a parent's, guardian's or majority age student's prior written consent. The District has classified the following information as directory information or directory data: the pupil's name, the pupil's grade level, the name of the pupil's school, the pupil's participation in officially recognized activities and sports, the pupil's height and/or weight, if a member of a sports team, the pupil's date of graduation, the pupil's photograph(s), and the pupil's degrees and awards received.

Each year the District Administrator shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as directory information. The Notice shall be published promptly after adoption of this policy and included in the student handbooks each year thereafter.

"Directory information" or "Directory data" may be disclosed without prior consent unless the District is directed to the contrary by a parent, legal guardian or guardian ad litem of a pupil, or by a majority age student, by means of a letter sent to building administration (a) within fourteen days of publication of the attached notice in the official District handbook or (b) for pupils enrolling after the notice is published, within two weeks after such notice is given as part of the enrollment process.

NOTICE CONCERNING DISCLOSURE OF PUPIL DIRECTORY INFORMATION

The School District of New Berlin hereby gives notice that a parent, legal guardian or guardian ad litem of any District pupil or a majority age pupil may direct the District, by means of a letter sent to building administration within fourteen days of publication of this Notice, that any or all of the following information about that District pupil shall not be released by the District without the prior consent of the parent, legal guardian or guardian ad litem or majority age pupil:

1. The pupil's name;
2. The pupil's grade level;
3. The pupil's school.
4. The pupil's participation in officially recognized activities and sports;
5. The pupil's height and/or weight, if a member of a sports team;
6. The pupil's date of graduation;
7. The pupil's photograph(s);
8. The pupil's degrees and awards received.

Legal reference: Section 118.125, Wisconsin Statutes
 20 U.S.C. § 1232g
 34 CFR Part 99

Adopted: 08/23/82
 Revised: 02/28/11
 10/28/19