

## NON-RESIDENT STUDENTS

Non-resident students are defined as those who reside outside the School District, who reside in the District with someone other than a parent or legal guardian for the primary purpose of attending school in the District, or as otherwise defined by law.

### ADMISSION:

#### Future Residents

Non-residents parents planning to move into the District prior to the commencement of any given semester may apply to enroll their children in the New Berlin Schools by filing a written declaration stating that they will establish a residence within the School District by a specified date. If space allows, the child may be allowed to enroll. If residency is established within a 18-week period, no tuition will be charged. If the period of time exceeds 18 weeks, tuition will be charged in advance for each succeeding nine-week period.

#### Former Residents

The District will permit a student who was a resident of the District on the 3rd Friday in September or the 2nd Friday in January of the current school year and who has been enrolled in the District for at least 20 school days during the current school year to complete the current school year at the school he or she is attending without payment of tuition, even though the student is no longer a resident of the school district.

The District will also permit a student who meets all of the following criteria to attend school for the remainder of the current school year without paying tuition:

1. The student was a resident of the District on the 2nd Friday in January of the previous school year;
2. The student was enrolled in the school district continuously from the 2nd Friday in January of the previous school year to the end of the school term of the previous school year;
3. The student ceased to be a resident of the District after the first Monday in February of the previous school year; and
4. The student continues to be a resident of this state.

#### Special Cases

A high school (9 - 12) student who has gained twelfth grade status in a New Berlin high school and was a resident of the School District at the time of gaining such status may complete the twelfth grade without the payment of tuition.

The District may permit a foreign exchange student to attend school in the District without payment of tuition.

#### Reciprocity Cases

Non-resident children from School Districts that have entered into a reciprocity arrangement with this District may be enrolled with the payment of tuition if space allows.

#### Other Non-residents

Non-residents other than those affected by the above provisions may be accepted only on an annual basis and provided:

1. they are of suitable character, ability, and training; and
2. no increase in the size of the faculty or staff will be necessary to accommodate them;
3. it appears to the appropriate school authority at the time of acceptance that no class on the elementary grade level and no section in the secondary school courses to which such students will be assigned will contain more than the desired number of students; and
4. Space is available in the grade or program based on the criteria used under the District's Open Enrollment policy 5114.

#### Exclusion of Undesirable Students

Subject to Policy 5110, nothing in the preceding paragraphs shall constitute a bar to the exclusion of non-resident students considered undesirable by reason of character, ability or previous training or when such exclusion is otherwise in the interests of the community.

#### Tuition Fees

If granted enrollment, all non-resident students (except those eligible for a tuition waiver noted previously, or enrolled under the Open Enrollment Policy 5114) shall pay tuition. Tuition charges shall be paid in advance and shall be equal to the per pupil cost of the year attended. Charges for each nine weeks shall be paid on or before the first day of the nine weeks.

Application may be made to the Board of Education for a refund, if the parents or guardians of the student become a resident of the District.

#### LEGAL REFERENCE

Wisconsin Statutes: 121.81; 121.84

Adopted: 9-22-69  
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1/11/16