

ACTIVITIES - BUS CONDUCT

1. Student shall:
 - A. Be at the assigned loading area on time. Drivers will wait a reasonable length of time for students, but repeated tardiness, in fairness to other riders, will require other means of transportation.
 - B. Conduct a student shall abstain from includes but is not limited to:
 - 1) Scuffling and/or fighting
 - 2) Vulgar language
 - 3) Smoking
 - 4) Immoral conduct
 - 5) Excessive noise
 - 6) Vandalism
 - 7) Molesting of other riders

Violations of these rules and other misconduct shall be reported to the principal.

Severity of the violation could necessitate the immediate application of penalties set forth in any of the following:

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| First offense | Verbal warning to student. Parents may also be called, based on principal's judgment. |
| Second offense | Written warning to parents and student. Severity of the violation may necessitate the immediate application of penalties set forth in third and fourth offense. |
| Third offense | Student may be suspended from bus transportation for up to three days. |
| Fourth offense | Students may be suspended from school pending action by the Board of Education. |

All disciplinary actions, including suspensions, will comply with the School District of New Berlin's Nondiscrimination Policy 5110. Prior to suspension from bus transportation, the principal or his designee shall inform the student of the violation. The principal or his designee shall promptly notify the student's parents or guardians of the suspension and the reason for the action. The suspended student or the student's parents or guardian may appeal the suspension. Prior to suspension from school, the principal or his designee shall follow the suspension procedure described in Policy 5131.2.

- C. Present to the principal a note from the parent or guardian if the student desires to get off the school bus at some point other than the regular point of departure, or desires to ride a bus other than the one that would take him/her home, or if for any reason they are not to take the bus.
2. Students who ride the bus to a school-sponsored activity away from New Berlin must also return on the bus. (An exception will be made with prior written parental permission).
 3. INSTRUMENTS ON SCHOOL BUSES

Students will be permitted to bring musical instruments onto the bus under the following conditions:

- A. The seating capacity shall not be affected.
- B. Instruments shall not block the aisle, stairwell or emergency door. Instruments will not be placed where they may fall or slide into someone.
- C. Instruments are to be held on the student's lap or placed between the student's legs. If the instrument is too large to be transported in this manner, it shall be placed toward the window with the student seated next to the instrument on the aisle side. In the event of an emergency evacuation, the instrument is to be left on the bus so as to not hamper the evacuation.
- D. Any instrument too large to be transported as described in 3 (C) shall not be permitted on the bus. In addition, no bass drums, sousaphones or string bass instruments shall be transported on home-to-school buses.
- E. Students transporting large musical instruments will sit in the front seat.
- F. Musical instrument cases shall not be opened on the bus.
- G. Any injury to passengers which is caused by the careless use of the instrument, or damage done to the instrument while loading, unloading or in transit, is the liability of the student in charge of said instrument.
- H. Before refusing to transport a student with a musical instrument, the driver shall radio the dispatcher for instructions.

4. INSTRUMENTS ON CHARTER BUSES

- A. All instruments, including bass drums, sousaphones and string bass instruments, may be transported to special musical events, and then only when they can be transported safely with no chance of injury or damage.
- B. Instruments left on the bus during a layover are the responsibility of the student and/or the performing unit.

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