

## HOMEBOUND INSTRUCTION

1. Homebound instruction will be provided to any eligible student residing in the School District of New Berlin or who attends a School District of New Berlin School through Open Enrollment or the Chapter 220 Program. In the event the eligible student is attending a School District of New Berlin School under Open Enrollment or the Chapter 220 Program, the resident district will be contacted and collaborative arrangements made. (See item #8 below for application of homebound instruction to school-aged parents.)
2. A request for homebound instruction shall be submitted in writing to the building principal. The use of form PI-2217 from the Department of Public Instruction is encouraged to ensure all necessary information is provided including the diagnosis and anticipated duration of the absence. Additional information may be requested to substantiate the condition preventing the student from attending school. The school nurse will review all medical information relative to a request for homebound instruction.
3. Homebound instruction will be considered only when the actual or anticipated absence from school is for at least twenty (20) consecutive school days (i.e., excluding weekends, holidays, and scheduled school breaks).
4. Instruction will be provided by a licensed teacher. Homebound services will be provided for a maximum of five (5) hours per week unless the student is eligible for special education services. In such circumstances, the amount of time required for instruction will be decided by the student's special education teacher and the building administrator.
5. The homebound teacher will coordinate the homebound program with the student's classroom teacher(s). In the event the student returns to the classroom after a period of recovery, the homebound teacher will continue to collaborate with the classroom teacher(s) until the student is current with assignments and other classroom expectations.
6. Students placed on homebound instruction may experience delays in grade advancement or graduation. If there is any concern about grade advancement for a student requiring homebound instruction, grade placement and/or graduation date will be determined by the principal of the student's attendance area school.
7. If a student is expected to be unable to attend school for a full semester or more, they may access other options (e.g., correspondence courses) in lieu of direct homebound teacher services. Any option to be applied to grade advancement or diploma completion will require prior approval of the principal of the student's attendance area school.
8. Homebound instruction will be provided to a school-aged parent anytime during her pregnancy provided the conditions in items #1-3 above apply. A student may receive homebound instruction following the birth of her child if the student is unable, for physical reasons resulting from the birth, to attend school full time. This condition must persist or be anticipated to persist for a minimum of 30 days. (Note: Provisions for general instruction and services for school-aged parents are identified in PI 19.04(3)(4) and in School Board Policy 6164.8.)

### Legal Reference

Wis. Stats. 115.84, 118.15 (1)(d)(5)

Adopted: 10/27/69

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