

JOB DESCRIPTION

JOB TITLE:	Speech & Language Pathologist	DATE CREATED:	11/28/2016
CATEGORY:	Licensed Educators	DATE REVISED:	
DEPARTMENT:	Teaching & Learning	BLS CODE:	
REPORTS TO:	Principal/Associate Principal	FLSA STATUS:	Exempt

POSITION OBJECTIVE:

This position involves the provision of speech and language services focused on the prevention, assessment and remediation services for students who exhibit impairments in the areas of language, speech, voice and fluency in an educational environment. Emphasis is on the provision of speech and language in the student's natural environment and/or regular classroom unless there are specific counter indicators. The speech/language therapist is also involved to a significant degree with use of augmentative communication devices, assistive technology, social language, pragmatics, and other aspects of oral communication that affect a student's educational progress.

PRIMARY RESPONSIBILITIES:

1.	Participate in efforts to prevent academic failure through use of evidence-based practice (EBP) in prevention approaches
2.	Conduct assessments in collaboration with others that help to identify students with communication disorders as well as to inform instruction and intervention
3.	Provide intervention that is appropriate to the age and learning needs of each individual student and is selected through an evidence-based decision-making process
4.	Work in partnership with parents, teachers, and administrators to identify and meet student communication needs
5.	Provide direction in defining their roles and responsibilities and in ensuring delivery of appropriate services to students

CORE COMPETENCIES:

•	Strong collaboration and team building skills;
•	Knowledgeable with special education procedures and delineation of services
•	Familiar with the IEP process
•	Skilled in the use of assistive technology and other communication devices
•	Familiar with inclusionary practices (co-teaching, RtI)

JOB DESCRIPTION

Administrative Assistant

•	Current with state criteria for determining speech/language impairment and need for special education
•	Knowledgeable with normal development for students aged 3-21
•	Critical thinking and problem solving skills with the ability to exercise independent judgment and make decisions within prescribed boundaries;
•	Time management, organizational, and prioritization skills with the ability to manage multiple tasks with frequent interruptions;
•	Strong verbal and written communication skills with the ability to communicate, interact and work effectively and cooperatively with people from diverse backgrounds;
•	Engage in life-long learning, positively represent the district at all times, and have a commitment to public service.

REQUIRED QUALIFICATIONS:

•	Master's degree in Speech & Language Pathology
•	Wisconsin DPI license 1820 – Speech & Language PathologistL
•	ASHA Certificate of Clinical Competence or CFY. Knowledge of special education speech programming, special education law and paperwork preferred
•	Strong working knowledge of technologies appropriate to the educational process.

PREFERRED QUALIFICATIONS:

•	Advanced degree in content area, curriculum and instruction or educational leadership;
•	Working knowledge of district adopted software applications (e.g., Infinite Campus, data warehouse & mining system);
•	Working knowledge of DPI website;
•	Understanding of data structures and interrelationships.
•	Knowledge of district and school policies and procedures preferred.

SPECIAL REQUIREMENTS:

•	While performing the duties of this job, the employee is frequently required to talk and/or hear, and/or use hands to finger, handle, or touch objects, tools, or controls. The employee is regularly required to stand, walk, and/or sit and may occasionally be required to reach above shoulders, climb, stoop, kneel, crouch or crawl.
•	The employee must regularly lift and/or move up to 10 pounds while moving paper work or educational materials. The employee must occasionally lift or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

JOB DESCRIPTION

Administrative Assistant

- Occasional travel within the district may be required.

This document describes general information about the position however should not be considered as comprehensive. School District of New Berlin reserves the right to modify job duties or descriptions at any time. This document is not an employment contract.