



Hi Chess Fans,

Interested in watching children learn & grow, while they are having fun? We need volunteers! The success of Chess Club each year is due in large part to the dedication of parent volunteers each week on Chess Club Day. Each year, we lose some parents due to moves or players moving on to middle school. There are openings in the highlighted volunteer categories below. If you are new to Chess Club or have not helped in a previous year, please consider helping. Even a few minutes can make a huge difference.

Randy Bubolz conducts formal lessons on a rotating basis with the different skill levels. You DO NOT need to know the game of chess to help.... Only be willing to help with the easy questions and steer beginners who are “stuck”, or find another parent volunteering that day. Randy is on hand to answer the hard questions, teach chess drills, and conduct tournaments within the Club.

Some volunteers cannot stay the whole time as they have other commitments. We can work with the times you can commit to! The Volunteer Coordinator helps match individuals, their available schedules & volunteer interests to the chess club tasks. This spreads the commitment. Per district policy, all parent volunteers need to have a background check.

**1 VOLUNTEER COORDINATOR (HOME)**

We would like to involve more parents on a rotating basis. The Volunteer Coordinator maintains a calendar of who can help on what dates. Some parents can attend most mornings while other parents can attend only a few times each semester. This task can even be done from home.

**1-2 SETUP PEOPLE/FAMILIES (CLUB 7:10-7:40AM)**

Arrive 20 minutes early to help setup tables, chairs, and 40-50 chess sets. Parent volunteers – your kids can help with this too! You would also help the kids find their tables when they arrive and make sure their name cards are up-to-date.

**1 ATTENDANCE TAKER (CLUB 7:40-8:00AM)**

We use a reverse attendance method. We make certain each student has a name card. About 30 minutes after Chess Club starts, we mark absent only the cards left on the check-in table.

**1-2 CHESS ASSISTANTS (For “Yellow” Beginning Group) (CLUB 7:30-8:20AM)**

Help the beginning group to understand how the pieces move, the object of the game, and teach basic chess drills. Answer questions as they play, and encourage sportsmanship.

**4-6 GAME RESULTS RECORDERS (CLUB 7:30-8:20AM)**

When each game is completed, the players raise their hands. The Recorder with the clipboard records the game results and helps direct the players to their next opponents. They also help the players to focus on their chess game, and to not disrupt the other games.

**2-3 CLEANUP PEOPLE (CLUB 8:30-8:40AM)**

At the end of the hour, guess what! The room will be used for regular school activities. This work takes 10-15 minutes depending on the number of people.

**1 DATA ENTRY & RECORD KEEPING PERSON (HOME)**

We play up to 2,000 chess games per school per year! The key to matching the players by the correct skill level is to track the game results. Randy Bubolz can assist with spreadsheets that he has used for years and will show you the efficient data entry that we have used for over 50,000 game results in the past 10 years.

Thank you for your consideration. The more help Chess Club receives from you, the more Randy can focus on chess lessons. The skill level of the players goes up the more they learn from him. He has our sights set not only on the success of the weekly club meeting, but also on the weekend tournaments. Randy Bubolz / Coach - New Berlin Chess / [rbubolz@wi.rr.com](mailto:rbubolz@wi.rr.com)